REGIONAL DUES
Regional dues will be assessed at twenty-five dollars ($25.00) per club member per year. Dues are payable to the region at the same time as National dues. Of this amount, five dollars ($5.00) is earmarked to support USPC Championships and five dollars ($5.00) is earmarked to support regional educational activities. The region will pay for the RS or his/her representative to attend the Annual Meeting. The region will cover all reasonable expenses incurred by the RS or his/her representative while attending the USPC Annual Meeting. Regional operating funds are to pay phone, postage, etc., as well as create a regional telephone directory. Miscellaneous expenses of regional personnel doing regional business as approved by the RS will also be covered by the general operating fund. An annual financial report will be presented by the Regional Treasurer at the Annual Regional Council Meeting held in the fall.

ACTIVE PARTICIPATION
Members
For members, active participation is defined as being a Pony Club member in good standing, having paid national, regional, and club dues. In addition, candidates for C and above certifications must have participated in at least one rally within the past 12 months prior to the certifications application deadline or petition for special dispensation from the Regional Supervisor.

Clubs
In accordance with USPC National Policies, clubs are expected to plan for, assist with and participate in regional functions, attend Regional Council meetings, and contribute to the efficient administration of the region. A club will be considered an active participant of the region when they meet the following minimum criteria: Forward Regional dues in full for all current members to the Regional Treasurer at the same time dues are forwarded to USPC. Be in compliance with national expectations for new clubs and current Bylaws for Registered Clubs of USPC, Inc. Bring one or more club members to at least one regional activity per year. Organize or assist with organization of a regional activity every year. Forward budgets, financial statements, and profits related to regional activities to the appropriate Regional Officer in time.

REGIONAL ACTIVITIES
The Regional Treasury will fund regional activities. Annual regional activities will include: one Quiz Rally, one Tetrathlon Rally, one Beg Novice/Novice/Training/Preliminary Eventing Rally, one D2/D3 Eventing Rally, one Show Jumping Rally, one Games Rally, and one Dressage Rally if there are host clubs and members to support such activities. Regional educational activities held less frequently may include: Standards and Ratings Clinics, Horse Management Seminars, Instructors’ Seminars, and Leadership Training Seminars. Regional activities are open to all clubs in the region and will be hosted by individual clubs on a rotating, volunteer basis. Any profits from these regional activities will be returned to the regional treasury. All losses will be sustained by the region. A proposed budget MUST be submitted to the RS and Regional Treasurer at least 6 weeks prior to the activity for review and suggestions. Failure to comply with this requirement will absolve the region of responsibility of any losses incurred. The RS or a designee shall recruit and retain the officials for regional activities.

Intra- and inter-club rallies and camps are encouraged. Profits and losses from these events are not backed by the regional treasury.

National level testings, i.e. all certifications of HB and above are also supported with regional funds if a budget for the certification is submitted to the RS and Regional Treasurer at least 6 weeks prior to the certification and allocated costs paid by the individual for certification will not cover the cost of the certification.

REGIONAL RALLY LOGISTICS
Chaperones
Parents, chaperones, DC’s and competitors are required to read the rally rules and comply with them. Teams are encouraged to have more than one designated chaperone, especially if it is a scramble team. Chaperones for Pony Club events should be mature, positive role models familiar with the rules of the event and should provide support for the organizers and officials.
Transportation
Pony Club members who are legal drivers may drive themselves and anyone else, with parental permission, to the rally. However, once the rally has begun it is the duty of the chaperone(s) to transport competitors to and from the rally grounds. If circumstances require a competitor to drive during the rally, they must have permission of the designated chaperone and/or the rally organizer. No passengers may be in the vehicle.

CHAMPIONSHIPS QUALIFYING
Whenever possible, regional teams will be formed and sent to the Western Championships and USPC Championships in Lexington (every three years). If a regional qualifying rally is held in the appropriate discipline, Intermountain Region members MUST participate in that rally in order to be considered for a Regional Championships team. Intermountain Region competitors may only qualify at out-of-region qualifying rallies if some extenuating circumstance prevents them from attending the Intermountain Region qualifying rally. He/she must request permission from the RS in writing three weeks in advance of whichever rally occurs first. In case of tying qualifying scores, Intermountain Region qualifiers take precedence. A competitor who is disqualified at an Intermountain Region rally must take that disqualification and may not qualify by attending a subsequent out-of-region qualifying rally. The RS may appoint a Selection Committee to assist in selection of Championships teams.

UPPER LEVEL CERTIFICATIONS AND PREP CLINICS
Each year the RS will appoint a Prep Coordinator who will be responsible for organizing the HB and above Prep Program. A Vice RS will be responsible for organizing and coordinating the Regional and National Certifications held in the region. Individual persons or clubs may be asked to host HB and above tests for the Region. At the request of the Prep Coordinator, the club DCs will submit a list of potential HB and above candidates. The Prep Coordinator will organize HB and above prep clinics and will be responsible for the printing of the HB and above Prep Notebooks. The Region presently does not have a formal H/HA or A Prep Program. Several regional resource people are available as help for H/HA and A candidates.

EXAMINERS
For both local and upper level certifications, no examiner will be housed in the home of a candidate being tested. It is strongly recommended that clubs invite an “outside” qualified examiner (not their local instructor) to perform D2 through C2 club certifications.

REGIONAL OFFICERS
Each fall a regional nominating committee will be selected to solicit candidates for regional offices. The nominating committee will be comprised of a representative from each area of the region. Elected regional officers include: Regional Supervisor (RS), Vice-Regional Supervisor(s), Secretary, and Treasurer.

To facilitate regional management the Regional Supervisor may appoint other not-voting regional officers such as: Regional Horse Management Organizer, Regional Instruction Coordinator, Championships Secretary, Membership Secretary, and Newsletter Editor.

REGIONAL COUNCIL MEETING PROTOCOL
In compliance with the Bylaws of the Regions of USPC, Inc., Administrative Officers representing a majority of the Registered Clubs assigned to the Region and the Regional Supervisor or a Vice Regional Supervisor shall constitute a quorum for the conduct of business. When votes are taken on regional business, each represented club will have one vote by roll call. This vote will be cast by the club’s District Commissioner or his/her designee. The Regional Officers (Regional Supervisor, Vice-Regional Supervisor(s), Secretary and Treasurer) are also voting members.

REGIONAL COMMUNICATION
The region will provide each Club with two Regional Directories containing names, addresses, and phone numbers of all Regional Pony Club members, DC’s, officers, instructors, graduate A’s and B’s, and benefactors. In addition, to build friendships among members, each family will receive a Regional Directory.